Ref.: SCBD/IMS/NP/ET/CPa/92053 14 February 2025

**NOTIFICATION**

**Call for nominations for the Informal Advisory Group on Technical and Scientific Cooperation**

Dear Sir or Madam,

In decision 15/8, the Conference of the Parties established an Informal Advisory Group (IAG) on Technical and Scientific Cooperation to provide to the Secretariat and relevant bodies of the Convention strategic advice on practical measures, tools and opportunities to promote and facilitate technical and scientific cooperation.

The inaugural members of the IAG were announced through [notification 2023-038](https://www.cbd.int/doc/notifications/2023/ntf-2023-038-tsc-en.pdf) on 3 April 2023 and their term will end on 31 March 2025. In accordance with the terms of reference ([15/8 annex III](https://www.cbd.int/doc/decisions/cop-15/cop-15-dec-08-en.pdf)), members of the IAG serve for a term of two years, with a possibility of renewal for one additional two-year term. Also, as contained in the operational procedures and modalities adopted by the IAG at its first meeting in June 2023, some of the members of the IAG will be invited at the end of the first term to stay on for another two-year term to ensure the carry-over of institutional memory.

To facilitate the selection of new members, I invite Parties, indigenous peoples and local communities and relevant organizations to nominate experts to be considered to serve for a term of two years on the IAG, with a possibility of renewal for one additional two-year term. Members will be selected on the basis of the following criteria:

(a)        At least five years of working experience on technical and scientific issues related to the implementation of the Convention on Biological Diversity and/or other relevant international agreements and processes;

(b)     Expertise relevant to technical and scientific cooperation, capacity-building and development, and knowledge management and the clearing-house mechanism or similar online information-sharing platforms; and

c)      Demonstrated experience with regional or international cooperation processes and programmes related to biodiversity and/or the environment.

To assist the submission and selection process, a nomination form is provided in annex that should be completed and submitted together with a signed official nomination letter and the *curriculum vitae* of the nominee. In line with decisions [14/33](https://www.cbd.int/doc/decisions/cop-14/cop-14-dec-33-en.pdf) and [16/26](https://www.cbd.int/doc/decisions/cop-16/cop-16-dec-26-en.pdf), nominees are also required to complete the interest disclosure form (available at: <https://www.cbd.int/doc/forms/conflict-interest-form-en.pdf>). The official letter should be addressed to the Executive Secretary and sent, along with the supporting documents, by e-mail ([secretariat@cbd.int](mailto:secretariat@cbd.int)) as soon as possible **but no later than 7 March 2025.**

Based on the nominations received, the Executive Secretary will select members of the IAG on the basis of their expertise and experience and the need to ensure equitable geographical distribution and gender balance.

Please accept, Sir, Madam, the assurances of my highest consideration.

*(Signed)* Astrid Schomaker

Executive Secretary

*Annex*

**NOMINATION FORM**

**Informal Advisory Group on Technical and Scientific Cooperation**

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| **Personal information** | |
| 1. Name of the expert |  |
| 1. Current job/ Functional title |  |
| 1. Contact details   Department/ Division/ Unit; Ministry/ Organization; Address; Phone number/ Cell phone; E-mail address |  |
| **Background and experience** | |
| 1. Academic background/ Expertise |  |
| 1. Main responsibilities in current position |  |
| 1. Working experience related to technical and scientific cooperation on biodiversity issues   *(may also include any current or previous involvement in capacity-building, knowledge management, the clearing-house mechanism, and/or online information-sharing platforms)* |  |
| 1. Experience with regional or international cooperation processes and programmes related to biodiversity and/or the environment |  |
| 1. Describe the contribution you / the nominee hopes to bring to the work of the IAG through membership |  |
| 1. Any additional relevant information |  |