



Ref.: SCBD/OES/EM/DC/89067

17 September 2020

NOTIFICATION
Preparation of an interim budget for 2021

Dear Madam/Sir,

Further to notification [2020-73](#) issued on 10 September 2020, I am pleased to inform you that, in preparation to the extraordinary meetings of the Conference of the Parties to the Convention and the meetings of the Parties to the Cartagena and Nagoya Protocols, the annotations to the agendas are now available on the Secretariat website at: <https://www.cbd.int/conferences/excop-2020>. The working document on the proposed interim budget for the programme of work of the Convention on Biological Diversity, the Cartagena Protocol on Biosafety and the Nagoya Protocol on Access and Benefit-sharing for the year 2021, will be made available at the same address in the coming days.

I am also pleased to inform you that an informal group of representatives of Parties is being formed to support preparation of the interim budget for 2021. The composition and operation of the informal group will be informed by precedents and experience from previous relevant processes as regards reviewing and finalizing the budget for the programme of work of the Secretariat. This includes, among other things, the principle that the informal group on interim budget for 2021 is open for participation by any representative of a Party to the Convention and/or the Protocols. At the virtual meeting they held on 14 September 2020, members of the COP Bureau agreed to conduct consultations with Parties in their respective regions with a view to identifying representatives who would take part in the informal group. In that regard, representatives of Parties who may wish to be part of the informal group or to identify potential members, may contact the Bureau members representing their respective region as soon as possible and no later than **25 September 2020**. The list of members of the COP Bureau is available at: <https://www.cbd.int/cop-bureau/>.

The informal group is planned to undertake its work between 5 and 30 October 2020. It will conduct its work under the guidance of the COP President and members of the Bureau, and with the support of the Secretariat. The informal group will work on the basis of the working document prepared by the Executive Secretary and will submit the outcome of its work to the COP President on or before 2 November 2020 in the form of a draft decision on the interim budget for 2021. The draft will then be submitted, through the COP President, to the Parties for their consideration at the concurrent extraordinary meetings scheduled to take place from 16 to 19 November 2020, through a written/silent procedure, as described in the annotated agenda.

Please accept, Madam/Sir, the assurances of my highest consideration.

Elizabeth Maruma Mrema
Executive Secretary

To: CBD National Focal Points, Cartagena Protocol Focal Points, Nagoya Protocol Focal Points

