



Ref.: SCBD/IMS/RS/ODM/84721

6 June 2016

**NOTIFICATION**  
**Clearing-House Mechanism Award**

Madam/Sir,

I refer to Notification 2015-068, issued on 15 June 2015, in response to paragraph 15 of decision XII/2 B in which the Conference of the Parties to the Convention on Biological Diversity requests the Executive Secretary to propose, in collaboration with the informal advisory committee to the clearing-house mechanism (CHM-IAC), a process to grant, at the thirteenth, fourteenth and fifteenth meetings of the Conference of the Parties, subject to the availability of resources, an award to the Parties that have made the most significant progress in the establishment or further development of their national clearing-house mechanisms. This notification is available online at [www.cbd.int/doc/notifications/2015/ntf-2015-068-chm-award-en.pdf](http://www.cbd.int/doc/notifications/2015/ntf-2015-068-chm-award-en.pdf).

Through this notification, each Party was invited to submit a questionnaire about the status of its national clearing-house mechanism as well as its plans to improve it. I would like to take this opportunity to thank all the Parties that have submitted this valuable information.

Furthermore, this notification indicated that there would be a second questionnaire to assess the progress made in the development of national clearing-house mechanisms between 1 July 2015 and 30 June 2016. This second questionnaire is annexed to the present notification, and I kindly invite each Party to complete and return it by e-mail to [secretariat@cbd.int](mailto:secretariat@cbd.int) by **31 July 2016** under the subject "CHM Award". Alternatively, this second questionnaire can be filled online at <https://form.jotform.com/61547081247254>.

Should you need any further information on this matter, please do not hesitate to contact the CHM team by e-mail at [chm@cbd.int](mailto:chm@cbd.int).

Please accept, Madam/Sir, the assurances of my highest consideration.

Braulio Ferreira de Souza Dias  
Executive Secretary

Attachment

To: CBD and CHM National Focal Points



Convention on  
Biological Diversity

Secretariat of the Convention on Biological Diversity  
United Nations Environment Programme  
413 Saint-Jacques Street, Suite 800, Montreal, QC, H2Y 1N9, Canada  
Tel : +1 514 288 2220 Fax : +1 514 288 6588  
[secretariat@cbd.int](mailto:secretariat@cbd.int) [www.cbd.int](http://www.cbd.int)



Annex

**Questionnaire on the National Clearing-House Mechanism**

**Notes:**

- **This questionnaire should be emailed to [secretariat@cbd.int](mailto:secretariat@cbd.int) by the CBD or CHM NFP by 31 July 2016.**
- Alternatively, this questionnaire can be filled online at <https://form.jotform.com/61547081247254>.
- *The information provided in this questionnaire will be taken into account in assessing the progress made in the development of your national CHM. Your national CHM will not be assessed if this questionnaire is not completed and returned.*

<b>Submission date:</b>	
<b>Name:</b>	
<b>E-mail:</b>	
<b>Job title:</b>	
<b>Organization:</b>	
<b>Government:</b>	
<b>Website URL:</b>	

1. Please summarize the evolution of your national CHM between 1 July 2015 and 30 June 2016.
2. Please provide a list of links to new content or online services that were created on your national CHM between 1 July 2015 and 30 June 2016.
3. If you have means to monitor the use of your national CHM (e.g. Google Analytics), please provide the web statistics for the visits in 2015 and the first half of 2016.
4. If you have means to monitor the content updates of your national CHM, please provide statistical reports on these updates in 2015 and the first half of 2016.
5. Which part(s) of the plan to improve your national CHM between 1 July 2015 and 30 June 2016 (cf. question 3 of the questionnaire sent through notification 2015-068) could not be implemented, and why?
6. What lessons have you learned so far in the process of developing your national CHM?
7. What “good practices” would you recommend to other Parties in the process of establishing or further developing their national CHM?
8. Please provide any additional relevant information related to the progress in the development of your national CHM between 1 July 2015 and 30 June 2016.
9. Do you authorize the CBD Secretariat to publicly share the information submitted in this questionnaire and in the previous one requested through notification 2015-068?
  - Yes
  - No
  - Partially. If so, please indicate which information CANNOT be shared.