

РЕСПУБЛИКА ТАДЖИКИСТАН

colombia  
FIRST NATIONAL REPORT  
PROGRESS IN THE IMPLEMENTATION OF THE CONVENTION ON BIOLOGICAL DIVERSITY

Второе Национальное Сообщение  
по сохранению биоразнообразия

Душанбе-2005

India's  
Third National Report  
to  
Convention on Biological Diversity

Executive Summary

**Assessing Progress towards the 2010 Target -  
The Fourth National Report of the CBD  
CBD Secretariat**



CBD

# 1. When is the Fourth National Report due?

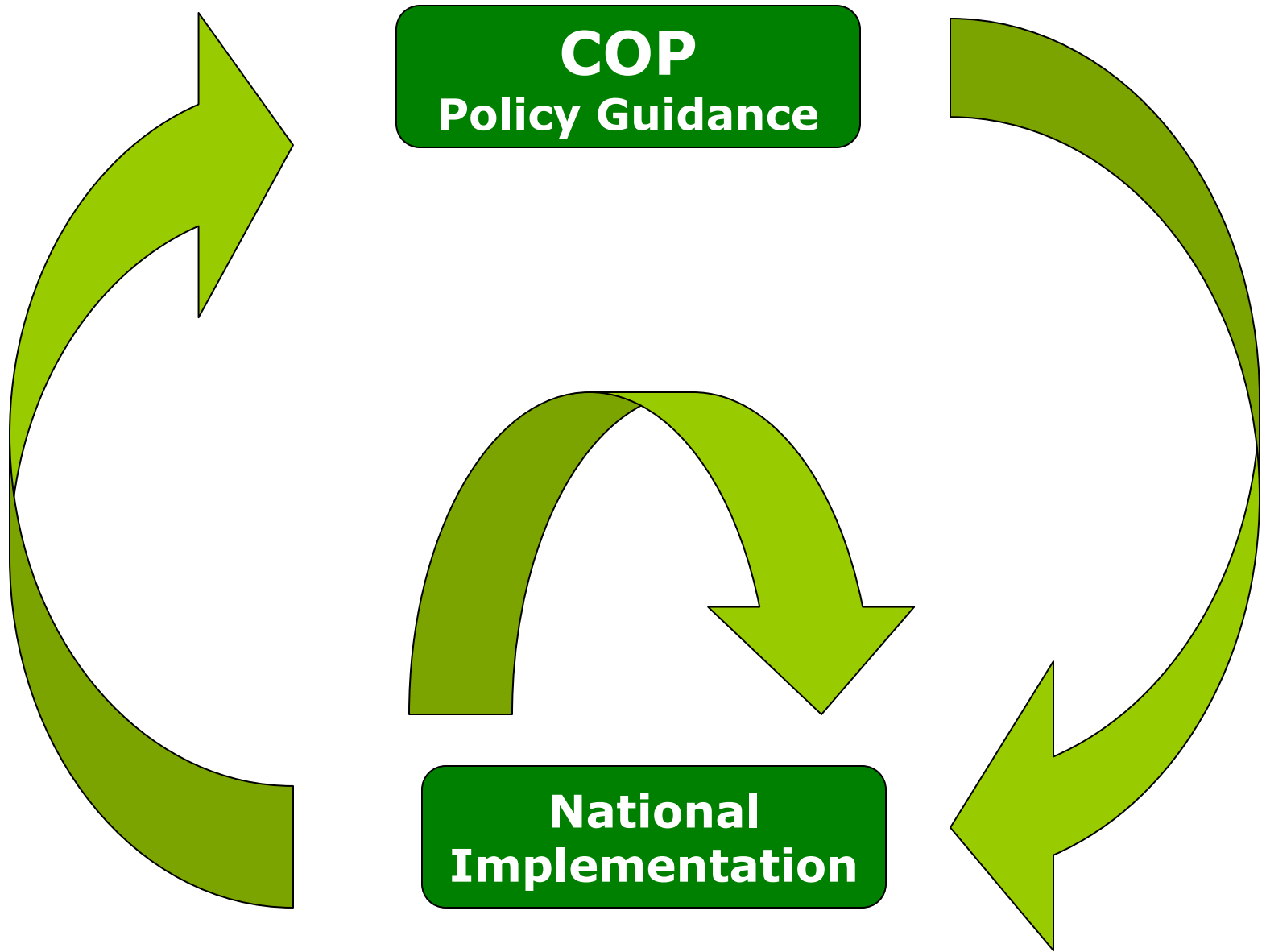
***COP 8 (decision VIII/14) decided that Parties shall submit their Fourth National Reports by MARCH 30, 2009, which is a mandatory deadline.***

***The same decision requests Parties having difficulty in submitting the report by the deadline to advise the Secretariat in advance.***

## 2. What is the Fourth National Report for?

### **The Fourth National Report provides a key source of information for:**

- a) Providing an overview of national status and trends of, and major threats to biodiversity.
- b) Assessing implementation of NBSAPs and mainstreaming.
- c) Assessing progress towards the 2010 Target and goals and objectives of the Strategic Plan.
- d) Identifying needs and future priorities for implementation, at both national and the Convention level.
- e) Communicating with stakeholders at various levels and involving them in implementation.
- f) Preparing important publications such as GBO 3.



### 3. Format of the Fourth National Report

- Unlike the second and third national reports, the Fourth National Report should be presented primarily in NARRATIVE format.
- Use of graphics, figures and pictures is recommended to increase appeal of the report.
- Size of report limited to 100 pages, with more materials included in annexes.

## 4. What should Fourth National Report focus on?

The Fourth National Report should focus on:

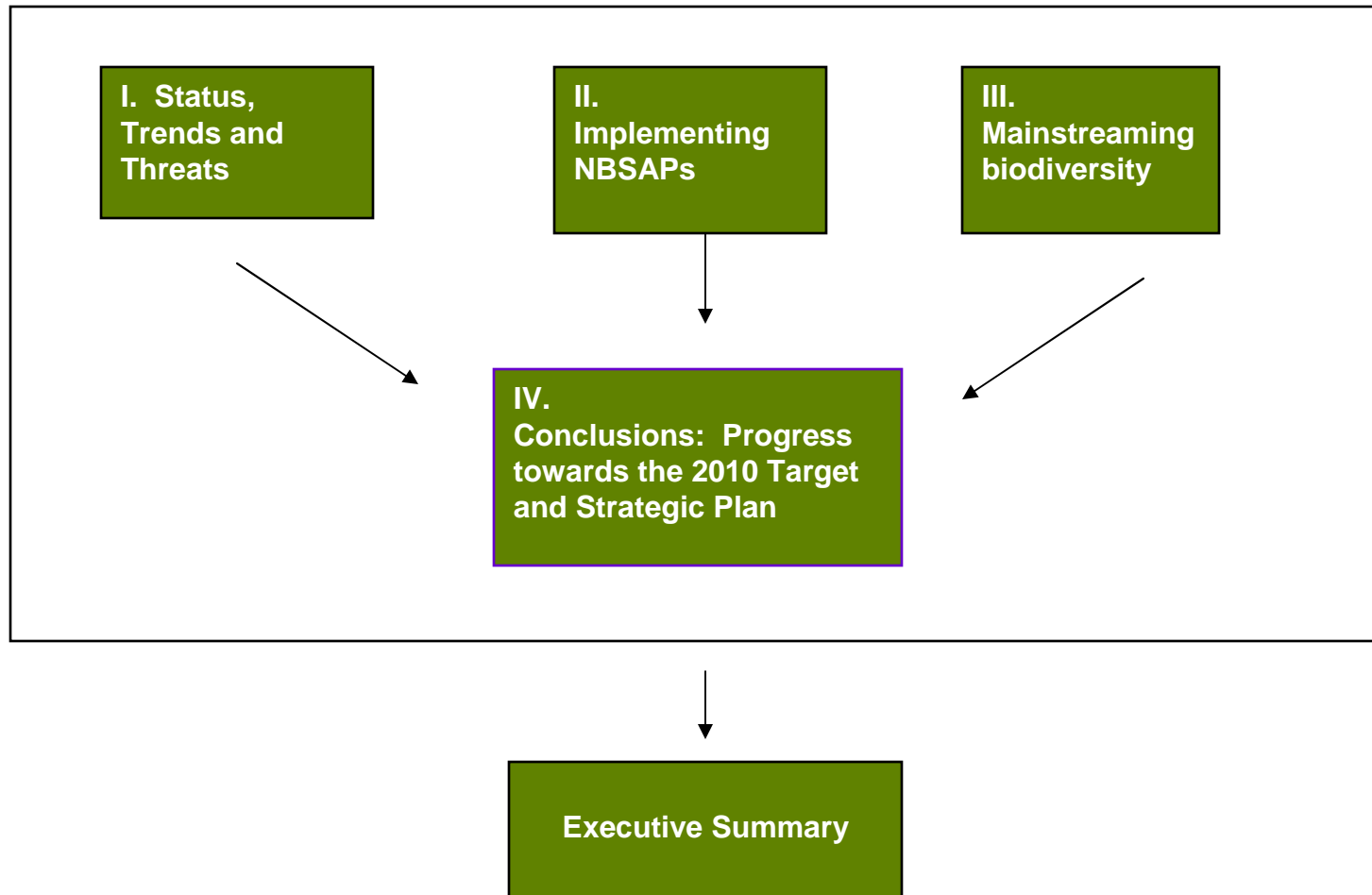
- a) Outcomes and impacts of actions or measures taken
- b) Success stories and case studies, if any
- c) Major obstacles or challenges encountered in implementation
- d) Actions that need to be taken to enhance implementation

## 5. What information should be included in the Fourth National Report?

### Structure of the Fourth National Report

- a) Executive Summary
- b) Chapter I: Status, Trends and Threats
- c) Chapter II: Implementation of NBSAPs
- d) Chapter III: Biodiversity Mainstreaming
- e) Chapter IV: Conclusions: Progress towards the 2010 Target and Strategic Plan
- f) Appendices: Implementation of the PoW on Protected Areas, GSPC and Use of Indicators
- g) Supplementary materials Parties may wish to annex to the report

# Structure of the Fourth National Report





## 5. What information should be included in the Fourth National Report? (cont'd)

- **Chapter I:** an analysis or synthesis of the status and trends of, and major threats to, various components of biodiversity in the country (a succinct overview)
- **Chapter II:** an overview of implementation of NBSAPs (assessing the extent to which actions identified in NBSAPs are implemented, including obstacles encountered as well as the effectiveness of the strategy)

## 5. What information should be included in the Fourth National Report? (cont'd)

- **Chapter III:** a description of efforts to integrate biodiversity into relevant sectoral and cross-sectoral policies, plans and programmes (focusing on the extent of integration and mechanisms to make integration happen, use of the Ecosystem Approach and efforts to increase synergies)
- **Chapter IV:** information is drawn together for an analysis of progress towards the 2010 Target and the Strategic Plan, concluding with an overall assessment of implementation and suggestions for future actions

## 5. What information should be included in the Fourth National Report? (cont'd)

- Appendices I and II (see 4NR guidelines)
- Appendix III: a brief report on implementation of the PoW on Protected Areas and the Global Strategy for Plant Conservation, focusing on targets adopted and actions taken to achieve them
- Appendix IV (optional): brief description of the indicators used in the report
- Executive Summary: capturing key findings from the whole report (concise and appealing to decision-makers and general public)

## 6. Important Reminder

- Read the guidelines for the Fourth National Report carefully before and while preparing the report.
- The guidelines are useful and should be followed according to national circumstances.
- All relevant tools and resources are supportive and supplementary and should be used according to national needs.

## 7. How should national reports be developed?

- Preparation of a report not end in itself, instead a process of planning further and mobilizing support for implementation
- Involving as many relevant stakeholders as possible
- Using data or information from as many sources as possible
- Allowing for review by various stakeholders before submitting it for approval by relevant authorities and to the CBD Secretariat
- Disseminating the report and associated products on important occasions such as IBD and IYB of 2010

## 8. Who should be involved in the preparation of national reports?

- Government departments (including local governments)
- Relevant stakeholders (NGOs, industry, media, academics, local and indigenous communities, etc.)
- Research institutes, organizations and educational institutions
- International organizations (UNDP, UNEP, GEF, etc.)

## 9. What assistance is available to Parties for the preparation of the Fourth National Report?

### Tools and Materials developed by SCBD (some with partners and Parties)

- Guidelines for the Fourth National Report  
<http://www.cbd.int/reports/guidelines.shtml>
- Training Module “An Introduction to National Reporting”  
<https://www.cbd.int/nr4/guidelines/training.shtml>
- Reference Manual  
<https://www.cbd.int/nr4/guidelines/manual.shtml>

## 9. What assistance is available to Parties for the preparation of the Fourth National Report? (cont'd)

- Sample chapters or appendices contributed by some countries  
<https://www.cbd.int/nr4/guidelines/sample/>
- Guide to carrying out national assessments of progress towards the 2010 Target:  
<https://www.cbd.int/nr4/guidelines/2010-guide.shtml>
- Portal on the CBD website devoted to the Fourth National Report (<https://www.cbd.int/nr4/>) , including a discussion forum for exchanging the experiences in preparing 4NR



## **9. What assistance is available to Parties for the preparation of the Fourth National Report? (cont'd)**

- GEF funding available to eligible countries
- Regional or subregional workshops to strengthen countries' capacities
- Technical support from UNEP, UNDP and other organizations, as well as bilateral agencies

## 10. How to Use Reference Manual

- The Reference Manual provides further suggestions for preparation of the Fourth National Report, reference materials and web links that countries can use when preparing the report.
- ***It should be stressed that this manual is complementary to the Fourth National Report guidelines only.***

## 10. How to Use Reference Manual (cont'd)

### General Tips (for Chapter II):

- All Parties should report on implementation of their NBSAP regardless of status of their NBSAP
- All Parties should go beyond a list of actions and focus on outcomes and impacts
- All Parties should link national actions with thematic areas and cross-cutting issues of the Convention
- Submission of success stories or cases is encouraged

## 10. How to Use Reference Manual (cont'd)

### **Suggested information to be included (in Chapter II):**

- Brief introduction of vision, objectives, strategies and priority actions in the NBSAP
- Integration of targets (international and national) in NBSAP
- Review of progress, with focus on outcomes (including funding level)
- Elaboration of how national actions contribute to implementation of thematic areas and cross-cutting issues under the Convention
- Assessment of effectiveness of the NBSAP and identification of gaps

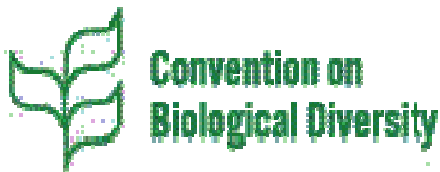
## 10. How to Use Reference Manual (cont'd)

### Selected reference materials and web links (for Chapter II):

- Voluntary guidelines for review of NBSAP (Decision VIII/8, Annex)
- UK Biodiversity Action Reporting System:  
<http://www.ukbap-reporting.org.uk>
- A Biodiversity Outcomes Framework (Environment Canada):  
[http://www.cbin.ec.gc.ca/documents/outcomes/bioflyer\\_e\\_pdf](http://www.cbin.ec.gc.ca/documents/outcomes/bioflyer_e_pdf)

# 11. What assistance is available to Parties for the preparation of the Fourth National Report?

- A medium-sized project approved by **GEF** for funding of national assessments of progress towards the 2010 Target and preparation of the Fourth National Report
  - Jointly managed by UNDP/UNEP
  - Developing countries eligible for GEF funding can apply for funds of up to 20,000 USD per country (not from the RAF country allocations)



# 11. What assistance is available to Parties for the preparation of the Fourth National Report? (cont'd)

## Procedure for obtaining funds for 4NR:

<https://www.cbd.int/nr4/gef/funding/>

1. CBD National Focal Point should prepare a country request (template available at webpage above)
2. GEF National Operational Focal Point should sign an endorsement letter (model letter available at webpage above)
3. Country request and endorsement letter should be sent to Ms. Esther Mwangi, UNEP DGEF
4. UNEP will review and approve country request
5. Following approval, UNEP will release funds
6. Parties should contact Ms. Mwangi or SCBD, if difficulties arise in obtaining funds

**For assistance, contact:**

**secretariat@cbd.int**

or

**lijie.cai@cbd.int**

or

**monique.chiasson@cbd.int**