



# Convention on Biological Diversity

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CAPACITY DEVELOPMENT WORKSHOP FOR THE PACIFIC REGION ON NATIONAL BIODIVERSITY STRATEGIES AND ACTION PLANS, MAINSTREAMING OF BIODIVERSITY AND INTEGRATION OF CLIMATE CHANGE

Nadi, Fiji, 2-6 February 2009

## Information Note for Participants

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## 1. **Opening and registration**

The Capacity Development Workshop for the Pacific on NBSAPs, the Mainstreaming of Biodiversity and the Integration of Climate Change will be held in Nadi, Fiji from Monday, 2 to Friday, 6 February 2009.

The meeting will start at 9:00 a.m. on Monday, 2 February, and registration will take place at the venue of the meeting at 8:30 a.m. the same day.

## 2. **Venue**

The workshop will be held at:

### **The Novotel Nadi Hotel (conference room)**

Namaka Hill

0 Nadi, Fiji Islands

Tel.: (+679) 6/722000

Fax: (+679) 6/720590

E-mail: [reservations@novotelnadi.com.fj](mailto:reservations@novotelnadi.com.fj)

Web site: <http://www.novotel.com/gb/hotel-6287-novotel-nadi/index.shtml>

## 3. **Working language of the meeting**

The meeting will be held in English.

## 4. **Documents**



**CBD**

Documents are available on the Secretariat's web site at:

<https://www.cbd.int/doc/?meeting=NBSAPCBW-PAC-01>

## 5. **Travel arrangements**

Travel arrangements for sponsored delegates will be provided by the following person:

Ms. Theresa Fruean-Afa

Programme Assistant

Island Ecosystems Programme

South Pacific Regional Environment Programme (SPREP) in Apia

E-mail: [theresaf@sprep.org](mailto:theresaf@sprep.org) (with cc to: [paulinef@sprep.org](mailto:paulinef@sprep.org))

Tel: +685 21929 ext.277

Cell: +685 7268046

Fax: +685 20231

## 6. General information on access to Nadi, Fiji



Nadi is serviced by the Nadi International Airport in Nadi, Fiji (about 8 km from Nadi Town). It is located on the West of Viti Levu and the capital Suva is located to the East. Participants will be staying at the Novotel Hotel which is located close to the airport and the hotel provides a free shuttle service to and from Nadi International Airport.

<http://www.novotel.com/gb/hotel-6287-novotel-nadi/location.shtml>

## 7. Visa information



Participants from countries listed below do not require an entry visa for Fiji all others and are strongly advised to contact the nearest Fijian diplomatic or consular mission **as soon as possible** in order to secure the required entry visa in a timely manner, prior to departure.

Citizens of the following countries **do not** require a visa for Fiji for a stay of up to 90 days:

Antigua and Barbuda, Argentina, Australia, Bahamas, Bangladesh, Barbados, Belgium, Belize, Bosnia and Herzegovina, Botswana, Brazil, Brunei Darussalam, Bulgaria, Canada, Chile, Colombia, Croatia, Cyprus, Czech Republic, Denmark, Dominica, Estonia, Finland, France, Gambia, Germany, Ghana, Greece, Grenada, Guyana, Hungary, Iceland, India, Indonesia, Israel, Italy, Ireland, Jamaica, Japan, Kenya, Kiribati, Latvia, Liechtenstein, Lesotho, Luxembourg, Malawi, Malaysia, Maldives, Malta, Mauritius, Mexico, Micronesia (Federated States of), Moldova, Monaco, Montenegro, Netherlands, New Zealand, Nigeria, Norway, Pacific Islands, Paraguay, Peru, Philippines, Poland, Portugal, Republic of Korea, Romania, Serbia, Slovenia, Spain, Swaziland, Sweden, Switzerland, Tanzania (United Republic of), Thailand, The Former Yugoslav Republic of Macedonia, Tonga, Trinidad and Tobago, Tunisia, Turkey, Tuvalu, Uganda, Ukraine, United Kingdom Great Britain and Northern Ireland, United States of America, Uruguay, Venezuela, Zambia, Zimbabwe.

Information on visa procedures, including a list of relevant Fijian diplomatic/consular missions abroad and countries with visa exemption arrangements, is available on the web site of the Fiji Government which provides a listing of visa exempt countries at: [http://www.fiji.gov.fj/publish/fiji\\_faqs.shtml](http://www.fiji.gov.fj/publish/fiji_faqs.shtml).

To facilitate the issuance of visas, the Secretariat will issue upon request invitation letters to be attached to the visa applications.

## 8. Health Requirements

A yellow fever vaccination certificate is required from travellers entering Fiji within 10 days of having stayed overnight or longer in countries with risk of yellow fever transmission.

## 9. Hotel information

A block booking has been made for all delegates (sponsored and non-sponsored) at the Novotel Nadi Hotel. The room rates are FJD \$145 for a single room and FJD \$159 for a double room. Below please find information on the hotel:

Novotel Nadi Hotel

Namaka Hill

0 Nadi

Fiji Islands

Tel.: (+679)6/722000

Fax: (+679)6/720590

E-mail: [reservations@novotelnadi.com.fj](mailto:reservations@novotelnadi.com.fj)

SCBD contact person: Ms. Swastika RAJ (Conference and Sales Co-ordinator)

[swastika@novotelnadi.com.fj](mailto:swastika@novotelnadi.com.fj); Tel Direct: +67 9 673 6168

Web site: <http://www.novotel.com/gb/hotel-6287-novotel-nadi/index.shtml>



## 10. Payment of the Daily Subsistence Allowances (DSA)

The Secretariat will cover the cost of hotel accommodation for sponsored delegates, including breakfast and lunch. SCBD will also provide sponsored delegates a portion of the DSA to cover the costs for dinner and incidental expenses.

## 11. Official languages in Fiji

The official language in Fiji is English, however, Bau Fijian, and Hindustani are also spoken.

## 12. Weather and time zone information



In February, temperatures in Nadi usually range between a maximum of 32°C in the daytime and a minimum of 23°C at night. Current weather conditions can be found at: <http://www.worldweather.org/022/c00094.htm>.

The standard time zone will be GMT + 12 hours.

## 13. Electricity

240 volts, 50 Hertz (the plugs are different from the ones used on the American continent).



#### 14. **Currency**

The currency in Fiji is the Fijian Dollar (FJD \$). The current exchange rate as at 21 January is US \$1.00 = FJD \$1.84 and = €1.00 = FJD \$2.39.

#### 15. **Disclaimer**

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical insurance for the period of participation prior to departure.

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