



Convention on Biological Diversity

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CAPACITY-BUILDING WORKSHOP FOR SOUTHEAST ASIA ON ECOSYSTEM CONSERVATION AND RESTORATION TO SUPPORT ACHIEVEMENT OF THE AICHI BIODIVERSITY TARGETS

Jambi, Indonesia, 28 April – 2 May 2014

Information Note for Participants

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1. Opening

The Capacity-building workshop for Southeast Asia on ecosystem conservation and restoration to support achievement of the Aichi Biodiversity Targets will be held in Jambi, Indonesia from Monday, 28 April to Friday, 2 May 2014.

The workshop will start at 9:00 a.m. on Monday, 28 April and registration will take place from 8:30 a.m. at the workshop venue.

2. Venue

The workshop will be held at:

Aston Jambi Hotel & Conference Center

JL. Sultan Agung No. 99 Simpang Pulai, Telanai Pura
Jambi, Indonesia

Tel: +62-(0)741-33-777

Fax: +62-(0)741-33-999

E-mail jambism@ashtonhotelsasia.com

Web site:

<http://www.aston-international.com/eng/aston-jambi-hotel--conference-center/109/overview>

3. Working language of the workshop

The workshop will be held in English.

4. Documents

Participants are kindly reminded to bring their own copies of the pre-session documents for the workshop as there will be no extra copies made available on site during the workshop. Pre-session documents will be available on the Secretariat's web site at:



<http://www.cbd.int/doc/?meeting=CBWECCR-2014-04>

5. General information on access to Jambi, Indonesia



Jambi City is located in the province of Jambi on the east coast of central Sumatra. Entry into Indonesia is through the Jakarta - Soekarno-Hatta International Airport. Jambi is serviced by the Sultan Taha Syarifudn Airport (DJB) which is approximately 8 km outside the city centre. Taxis are available at the airport at a rate of about IDR 60,000-80,000 but can be difficult to find, the journey takes about 10 minutes. A private car can be arranged through the hotel for airport pick up at a rate of IDR 85,000, kindly contact Ms. Yuli Yanti if you wish to schedule a pick up: jambiss@astonhotelsasia.com.

6. Visa information



Participants from most countries require a visa for Indonesia and are strongly advised to contact the nearest Indonesian diplomatic or consular mission **as soon as possible** in order to secure

the required entry visa in a timely manner, prior to departure. A list of countries that may receive a visa upon arrival in Indonesia can be found on the web site of the Ministry of Foreign Affairs of Indonesia at following link:

<http://www.deplu.go.id/Pages/ServiceDisplay.aspx?IDP=7&IDP2=21&Name=ConsularService&I=en>

A list of relevant Indonesian diplomatic/consular missions abroad, is available on the following web site at: http://embassy-finder.com/indonesia_embassies. Information on visa procedures can be found on the web site of the Embassy/Consulate in your region.

To facilitate the issuance of visas, the Secretariat will issue invitation letters to be attached to the visa applications.

7. **Hotel information**



A block booking has been made on behalf of all sponsored participants at the Aston Jambi Hotel & Conference Center. Hotel bookings will be made based on the itineraries of participants.

Non-sponsored participants may wish to avail themselves of the block booking at a special negotiated rate of IDR 590,000 for a single room. Please mention the “SCBD” block booking when making reservations, contact Ms. Yuli Yanti directly: jambiss@astonhotelsasia.com

Any additional hotel services such as international calls, room service, bar, laundry, local transportation, additional meals etc. must be paid upon check out.

Further information on hotels and other related information in Indonesia can be found on the web site of the Ministry of Tourism and Creative Economy at the following link: <http://www.indonesia.travel/>

8. **Field Trip**

A field trip will take place on Wednesday, 30 April, lunch and transportation will be provided. Participants will be encouraged to join this interesting trip. Several sites will be chosen for participants to get a full prospective of the totality of issues for restoration. The visit will mostly be in forest and swamp areas and the mode of transportation will be 4X4 vehicles. Participants are encouraged to bring long sleeve comfortable shirts (black and white attract insects so other muted colours may be preferable), comfortable long pants to avoid insects, caps, raincoats (although it is the dry season the weather is unpredictable) and comfortable shoes for muddy outdoors are also recommended.

9. **Payment of the Daily Subsistence Allowances (DSA)**

Sponsored participants will receive their relevant DSA on the first day of the workshop.

10. **Official language in Indonesia**

The official language in Indonesia is Indonesian. English is understood in some hotels and restaurants.

11. Weather and time zone information



In April and May, temperatures in Jakarta usually range between a maximum of 33°C in the daytime and a minimum of 23°C at night. Current weather conditions can be found at: <http://www.timeanddate.com/worldclock/city.html?n=517>

The standard time zone will be GMT/UTC + 7 hours.

12. Electricity

The electrical currents are 230 volts, 50 Hertz the type of sockets are as shown below.



13. Currency



The currency in Indonesian Rupiahs (IDR or Rps.). The current exchange rate as at 27 March 2014 is US \$1 = IDR 11,398.20 and (Euro) € 1 = IDR 15,683.04 (rates are subject to change).

14. Disclaimer

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical insurance for the period of participation prior to departure.
