



Convention on Biological Diversity

Distr.
GENERAL

UNEP/CBD/CHM/IAC/2008/1/Info-Part
15 April 2008

ORIGINAL: ENGLISH

MEETING OF THE INFORMAL ADVISORY
COMMITTEE TO THE CLEARING-HOUSE
MECHANISM OF THE CONVENTION ON
BIOLOGICAL DIVERSITY

Bonn, 18 May 2008

INFORMATION NOTE FOR PARTICIPANTS

Preliminary remark

This information note is voluntarily succinct to highlight information specific to the meeting of the Informal Advisory Committee to the Clearing-House Mechanism. For full details, please also consult the COP 9 information note for participants available at: www.cbd.int/cop9/info

Venue

1. The meeting of the Informal Advisory Committee to the Clearing-House Mechanism (CHM-IAC) of the Convention on Biological Diversity will be held in Bonn, on Sunday 18 May 2008, the day before the opening of the ninth meeting of the Conference of the Parties to the Convention on Biological Diversity (COP 9).
2. The meetings will take place at:
Maritim Hotel Bonn
Godesberger Allee, 53175 Bonn, Germany
Tel.: +49 228 8108 0
Fax: +49 228 8108 811
Email: info.bon@maritim.de
Web: www.maritim.de/typo3/index.php?id=677
3. The meeting room will be **Room Lenné**, located at the first floor of the Maritim Hotel.
4. The meeting will be held in English only, with no simultaneous interpretation.

In order to minimize the environmental impacts of the Secretariat's processes, and to contribute to the Secretary-General's initiative for a carbon-neutral UN, this document is printed in limited numbers. Participants are kindly requested to bring their own copy to the meeting.

Participation

5. The meeting is intended for the members of the Informal Advisory Committee to the Clearing-House Mechanism. Other persons wishing to attend should inform the following contact person at the Secretariat:

Mr. Olivier de Munck
CHM Programme Officer
Secretariat of the Convention on Biological Diversity
413 Saint-Jacques Street, Suite 800
Montreal, QC H2Y 1N9, Canada
Tel.: +1 514 287 7012
Fax: +1 514 288 6588
E- mail: olivier.demunck@cbd.int

Registration

6. Registration will commence on **Friday 16 May**, and will continue on **Saturday 17** and **Sunday 18 May 2008**. The registration counter will be located outside the Maritim Hotel Bonn and will be open from 9 a.m. to 6 p.m.

7. Based on the notifications received by the Secretariat, name badges with photographs and barcodes will be issued at the registration counter upon presentation of a valid passport or an identification card with a photograph.

8. For security reasons, and to gain access to both meeting venue and meeting room, the display of name badges is mandatory at all times. Any loss of a name badge should be reported in a timely manner to the registration counter.

Documents

9. Pre-session documents are available in English and can be downloaded from the Secretariat's website at: www.cbd.int/doc/?meeting=chmiac-2008-01. In an effort to minimize the environmental impact of the meeting, a set of **pre-session documents will not be systematically provided to participants** who are kindly requested to bring their own set. Nevertheless, the Secretariat will provide a set to any participant who had requested it prior to the meeting.

Visas

10. **Participants requiring a visa to enter the Federal Republic of Germany should contact the nearest diplomatic/consular mission of Germany as soon as possible in order to obtain the required visa in a timely manner prior to departure.** It should be noted that:

(a) **Airlines companies will not allow boarding in the absence of a valid visa for Germany**. For more information on visa requirements, please refer to the COP 9 information note for participants, available at www.cbd.int/cop9/info

(b) Due to the large number of visa applicants, an appointment may be required in some German diplomatic or consular missions.

Disclaimer

11. The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure prior to departure international medical insurance for the period of participation.