



CBD



CONVENTION ON BIOLOGICAL DIVERSITY

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AD HOC OPEN-ENDED WORKING GROUP ON ACCESS AND BENEFIT-SHARING

First meeting
Bonn, 22-26 October 2001

Information for Participants

The Ad-Hoc Open-ended Working Group on Access and benefit-sharing will take place in the *International Congress Centre Bundeshaus* in 15 Görresstrasse, Entrance 2A, 53113 Bonn, Germany. It is a conference venue with special historical significance. The *Bundestag* or German parliament used to meet in that building until it moved to the new capital Berlin in the summer of 1999.

Venue International Congress Centre Bundeshaus
15 Görresstrasse, Entrance 2A
53113 Bonn, Germany.

Registration and Identification Badges

Registration will commence on Sunday, 21 October 2001 from **12 noon to 5 p.m.** and will continue on Monday, 22 October 2001 at **8 a.m.** Based on the received and fully completed pre-registration forms from (Annex 3) participants, badges will be handed over at the registration desk. For security reasons, the display of name badges is necessary for admittance to the International Congress Centre Bundeshaus as well as to the conference premises. Participants are reminded to bring and present their own personal identification (passport or other official document) when entering the International Congress Centre Bundeshaus and **to wear their badges at all times during the meeting.**

The official opening of the meeting will take place at 10 a.m. on 22 October 2001. Information pertaining to room allocations for the plenary and the two working groups will be available at the meeting.

Documents

Delegates are kindly reminded to bring their copies of the documents, as they will only be available in Bonn in limited quantities for reasons of economy.

Access to Bonn

Bonn is serviced by the Cologne/Bonn airport (20 km from downtown). Taxis are available at the airport and there is also a shuttle-bus service.

Fares are as follows:

Bus / Shuttles: Cologne /Bonn / Downtown	One way trip DM 9.10
Taxis Cologne /Bonn / Downtown	 DM 65

The bus-stop (line 670) is sign posted in front of the airport building. The bus departs every 15 minutes during peak hours, otherwise every 30 minutes. Tickets can be bought on the bus, from the driver, or from a vending machine.

From the main railway station in Bonn, the International Congress Centre (*Bundeshaus*) can be reached by Underground (U-Bahn), lines 16, 63 and 66, travelling in the direction of *Bad Godesberg*, *Bad Honnef* and *Königswinter*. Get off at the *Heussallee, Bundeshaus station*. There is a signpost indicating the way to the *Bundeshaus* along *Heussallee* in the direction of the Rhine. The second street on the left at the end of *Heussallee* is *Görresstrasse*, where the International Congress Centre *Bundeshaus* is situated.

Tickets for the Underground can be bought in advance in the Underground precinct at the main railway station and from vending machines at the stops or in the trams. A one-way fare costs DM 3.60. Please note that coins are required for the vending machines.

Services to Delegates

The International Congress Centre (*Bundeshaus*) offers a variety of services to delegates, such as cyber café, self-service cafeteria, restaurant, medical facilities adequate for first aid unit and a business centre.

The business centre will provide, on a commercial basis, photocopying, fax and card operated telephones, etc.

Hotel Information

Delegates are kindly reminded that they are responsible for making their own hotel accommodation arrangements. The company Tourismus & Congress GmbH, Bonn will take care of hotel reservations. Please use the attached form “Hotel reservation” (Annex I) indicating the title of the meeting “CBD/ABS-Meeting Bonn”: Special requirements should be mentioned, such as placing delegations in the same accommodation. Please make your reservations as soon as possible. The credit card account number should be indicated if the credit card is available.

For further details please phone: + 49-(0)180-500 33 65 or fax: + 49-(0)228 910 41 11 or e-mail reservierung@tcbonn.de. The final reservation should be made in writing by fax or e-mail.

The price categories for the hotels in Bonn are as follows:

100 – 150 DM corresponds to at least 2 stars

150 – 190 DM corresponds to at least 3 stars

190 – 250 DM corresponds to 3 to 4 stars

250 – 290 DM corresponds to luxury class.

Time Zone

Bonn is UTC (GMT) + 2 hours. [From October 28: UTC (GMT) + 1 hour.]

Weather

During the month of October in Bonn, maximum temperatures average 8 to 12°C and minimum temperatures average 3 to 5°C. It's recommend to bring an umbrella.

Electricity

220 volts, 50 Hertz.

Visas / Customs

Early contact with the consular authorities of the Government of Germany is strongly advised to allow sufficient time for a visa, free of charge, to be issued as appropriate before departure for Bonn. To facilitate the issuance of a visa, a copy of this notification should be attached to the visa request. Information on visa procedure including a list of relevant German missions are available on the website of the German Foreign Office www.auswaertiges-amt.de.

Please find attached (Annex II) a list of countries whose citizens require an entry visa for Germany.

Official Language

The official language in Germany is German. However, English is widely spoken in hotels and restaurants.

Currency

The current exchange rate vis-à-vis the United States dollar stands at approximately 2,2 DM for one United States dollar.

Bank / Credit Cards:

A branch of the Sparkasse Bonn is at 2 Hermann Ehlers Strasse, which is the extension of Heussallee. The opening hours are:

Monday to Friday	8:30 – 13:00
Tuesday, Wednesday, Friday	14:00 – 16:00
Monday and Thursday	14:00 – 18:00

The cash dispenser can be used around the clock, and accepts the following cards: EC Card, Eurocard/MasterCard and Visa. The participants will also find a large number of banks throughout the city that accept all the usual credit cards.

Attached:	Annex I:	Hotel reservation form
	Annex II:	List of countries requiring visas
	Annex III	Pre-registration form

H O T E L R E S E R V I E R U N G

Hotel reservation
Fiche de réservation

TOURISMUS & CONGRESS GMBH

Adenauerallee 131
D-53113 Bonn

Tel. 0049-(0)180-500 33 65

Fax 0049-(0)228 - 910 41 11

E-Mail: reservierung@tcbonn.de

Einfach faxen oder senden an/
Please send or fax to:

Tourismus & Congr

Convention-Department
Adenauerallee 131

D-53113 Bonn

Arbeitstitel / Title:

CBD/ABS-Meeting Bonn

Ort, Datum/ Place, Date

Kreditkarte/Nummer/gültig bis/credit card/expiration date/account no.1:

Name des Bestellers/Name of person requesting hotel reservation/Nom de la personne
réservant la chambre

Straße/Street/Rue et No.**Ort**/Residence/Résidence**Telefon****Telefax****e-mail****Ich bestelle verbindlich** / I order definitely / Je réserve définitivement:
☐ Einzelzimmer
☐ Doppelzimmer

/ single room(s) / chambre(s) pour une personne

/ double room(s) / chambre(s) pour deux personnes

Dabei bitte ich folgende Preiskategorie auszuwählen (inkl. Frühstück, pro Zimmer und Nacht): /

Please reserve a room in the following price categorie (incl. breakfast, per room and night)/

Veuillez réserver une chambre de la catégorie de prix suivant (avec petit déjeuner) par chambre et nuit:

100 - 150 DM ☐
 150 - 190 DM ☐
 190 - 250 DM ☐

250 - 290 ☐
 > 290 ☐ DM

Falls die gewünschte Preiskategorie nicht verfügbar ist, bitte ich die Unterbringung in einem Haus

If the desired price category is not available, please reserve a hotel room in a

Si la catégorie demandée n'est pas disponible, veuillez réserver une chambre dans un hôtel d'une catégorie

☐ höherer
☐ niedrigerer Kategorie
 vorzusehen

☐ higher
☐ lower
 categorie

☐ plus élevée
☐ moins élevées

☐ **Anreisetag** / date of arrival /☐ **Abreisetag** / date of departure /☐ **Nächte** / number of nights / nombre☐ **Anreise mit Auto** /arrival by car /☐ **Bahn** / train / train☐ **Flugzeug** / plane / avion

☐ **Ankunftszeit im Hotel**/time of arrival at hotel/heure d'arrivée à
 l'hôtel

**Im Falle einer Stornierung ist das Hotel berechtigt,
 Stornokosten in Höhe von 80% des Gesamtreisepreises**
 the total amount

cancellation fee:

7-0 days before arrival 80 % of

**Zu erheben, sofern die Stornierung nicht früher als
 7 Tage vor Ankunft / Übernachtungsbeginn erfolgt ist.**

Datum/date/date: _____**Unterschrift/signature/signature:** _____

1 If credit card is available

List of countries whose citizens require visas to enter the Federal Republic of Germany
(Last updated: 30 April 2001)

Holders of national passports from the countries listed below require a visa without exception.

Holders of diplomatic and official passports should enquire at the competent German mission for possible exceptions of visa requirements.

States
Afghanistan
Albania
Algeria
Angola
Antigua and Barbuda
Armenia
Azerbaijan
Bahamas
Bahrain
Bangladesh
Barbados
Belarus
Belize
Benin
Bhutan
Bosnia and Herzegovina
Botswana
British Virgin Islands
Burkina Faso
Burundi
Cambodia
Cameroon
Cape Verde
Cayman Islands
Central African Republic
Chad
China
Colombia
Comoros
Congo
Côte d'Ivoire
Cuba
Democratic People's Republic of Korea

Djibouti
Dominica
Dominican Republic
Egypt
Equatorial Guinea
Eritrea
Ethiopia
Falkland Islands
Federated States of Micronesia
Fiji
Former Yugoslav Republic of Macedonia
Gabon
Gambia
Georgia
Ghana
Grenada
Guinea
Guinea Bissau
Guyana
Haiti
India
Indonesia
Iraq
Islamic Republic of Iran
Jamaica
Jordan
Kazakhstan
Kenya
Kiribati
Kuwait
Kyrgyzstan
Lao People's Democratic Republic
Lebanon
Lesotho
Liberia
Libyan Arab Jamahiriya
Madagascar
Malawi
Maldives
Mali
Marshall Islands

Mauritania
Mauritius
Midway Islands
Mongolia
Morocco
Montserrat
Mozambique
Myanmar
Namibia
Nauru
Nepal
Niger
Nigeria
Northern Mariana Islands
Oman
Pakistan
Papua New Guinea
Peru
Philippines
Pitcairn (Islands)
Qatar
Republic of Moldova
Romania
Russian Federation
Rwanda
Saint Christopher and Nevis
Saint Helena
Saint Lucia
Saint Vincent and the Grenadines
Samoa
Sao Tome and Principe
Saudi Arabia
Senegal
Seychelles
Sierra Leone
Solomon Islands
Somalia
South Africa
Sri Lanka
Sudan

Suriname
Swaziland
Syrian Arab Republic
Tajikistan
Thailand
Togo
Tonga
Trinidad and Tobago
Trust Territory of the Pacific Islands
Tunisia
Turkey
Turkmenistan
Turks and Caicos Islands
Tuvalu
Uganda
Ukraine
United Arab Emirates
United Republic of Tanzania
Uzbekistan
Vanuatu
Viet Nam
Western Samoa
Yemen
Yougoslavia
Zambia
Zimbabwe
Zaire

**AD-HOC OPEN-ENDED WORKING GROUP ON ACCESS AND BENEFIT-SHARING
BONN, GERMANY - 22 TO 26 OCTOBER 2001**

Pre-Registration Form (Please print)

☐ Mr. / ☐ Mrs. / ☐ Ms. / ☐ Amb. / ☐ Dr. / ☐ Prof. ☐ Female ☐ Male

FAMILY NAME: _____

First name: _____

Have you attended CBD meeting(s) before?: Yes No

Representing:

GOVERNMENT : _____

Ministry/department/agency: _____

OR

ORGANIZATION : _____

(SHORT NAME / ACRONYM): _____

(Check one) UN/ Specialized Agency Inter-governmental organization
Non-governmental organization Indigenous community organization
Media Industry Other

Official Address: _____

Telephone : + (____) _____

Fax : + (____) _____

Telex : + (____) _____

E-MAIL : _____

URL: _____

Signature : _____

Date: _____

Please return duly filled by 21 September 2001 to :
Secretariat of the

Convention on Biological Diversity
World Trade Center
393 Saint-Jacques St., Suite 300
Montreal, Quebec, Canada
H2Y 1N9
Fax : + 1 (514) 288-6588
E-mail: secretariat@biodiv.org

Preferred language:

<input type="checkbox"/>	English
<input type="checkbox"/>	French
<input type="checkbox"/>	Spanish
<input type="checkbox"/>	Russian
<input type="checkbox"/>	Arabic
<input type="checkbox"/>	Chinese